

• CONTINUOUS •
PROFESSIONAL
TRAINING

EMPOWERING PROFESSIONALS THROUGH CONTINUOUS LEARNING



*Our trainers and
courses are BQA &
HRDC accredited and
compliant.*



ABOUT OUR CONTINUOUS PROFESSIONAL TRAINING

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TRAINING

Botho University is a leading provider of corporate training solutions, committed to empowering individuals and organisations with the skills and knowledge needed to thrive in today's dynamic business environment. With a team of industry experts and a strong track record of success, we deliver high-impact training designed to enhance performance, productivity, and professional growth.



OUR CONTINUOUS PROFESSIONAL TRAINING

• CONTINUOUS •
PROFESSIONAL
TRAINING

✓ **INDUSTRY-RECOGNIZED
TRAINERS**

✓ **PRACTICAL &
INTERACTIVE DELIVERY**

✓ **CUSTOMIZED LEARNING
SOLUTIONS**

**WHY
CHOOSE
US?**

✓ **FLEXIBLE LEARNING
FORMATS (ONLINE / IN-
PERSON / HYBRID)**

✓ **PROVEN TRACK RECORD
WITH TOP ORGANIZATIONS**

Training Categories

• CONTINUOUS •
PROFESSIONAL
TRAINING

CRITICAL SKILLS IN FINANCE AND PROFESSIONAL SERVICES

Program	Delivery Method	Duration	Price
Advanced Microsoft Excel	Virtual, On Campus, In-House	2 Days	P2,667.50
Advanced Microsoft Word	Virtual, On Campus, In-House	2 Days	P2,667.50
Microsoft Powerpoint	Virtual, On Campus, In-House	2 Days	P2,175.50
Microsoft Office 365	Virtual, On Campus, In-House	5 Days	P8,550.00
Effective Presentation Skills	Virtual, On Campus, In-House	2 Days	P3,500.00
Finance for Non-Finance Managers	Virtual, On Campus, In-House	5 Days	P5,500.00

Training Categories

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PROFESSIONAL
TRAINING

DIGITAL TRANSFORMATION, AI, AND DATA ANALYTICS

Program	Delivery Method	Duration	Price
Network Administration (CCNA)	Virtual, On campus	6 Months	P15,000.00
Website Design and Development	On Campus	3 Days	Please enquire for Price
Six Sigma Green Belt	Virtual	4 Days	P10,450.00
Digital Marketing	Virtual	4 Weeks	Please enquire for Price

Training Categories

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PROFESSIONAL
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ENVIRONMENT, SUSTAINABILITY AND GOVERNANCE

Program	Delivery Method	Duration	Price
Fundamentals of Sustainable Event Management	Virtual, On Campus, In-House	3 Days	P3,850.00

FUTURE OF TEACHING & LEARNING

Program	Delivery Method	Duration	Price
Online Teaching E-pedagogy and Technology	Virtual	4 weeks	Please enquire for Price

Training Categories

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PROFESSIONAL
TRAINING

LEADERSHIP

Program	Delivery Method	Duration	Price
Leadership Development for Middle Managers	On Campus & In-House	2 Days	P4,000.00
Introduction to Inspirational Communication	On Campus & In-House	2 Days	P3,500.00
Influence and Persuasion in Communications	On Campus & In-House	2 Days	P3,500.00
Social Entrepreneurship	Virtual	4 Weeks	Please enquire for Price
Negotiation Skills	On Campus & In-House	2 Days	P2,175.50

Training Categories

SALES, MARKETING & CUSTOMER EXPERIENCE

Program	Delivery Method	Duration	Price
Website Design and Development	On Campus	3 Days	Please enquire for Price
Fundamentals of Sustainable Event Management	On Campus & In-House	3 Days	P3,850 .00
Hospitality Customer Service Excellence	On Campus & In-House	2 Days	P3,300.00
Customer Care	On Campus & In-House	2 Days	P2,172.50
Effective Presentation Skills	On Campus & In-House	2 Days	P3,500.00
Influence and Persuasion in Communications	On Campus & In-House	2 Days	P3,500.00
Influence and Persuasion in Communications	On Campus & In-House	2 Days	Please enquire for Price
Digital Marketing	Virtual	4 Weeks	Please enquire for Price
Social Entrepreneurship	Virtual	4 Weeks	Please enquire for Price

Training Categories

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PROFESSIONAL
TRAINING

WORKPLACE FOUNDATIONS

Program	Delivery Method	Duration	Price
Basics of Kaizen	Virtual	2 Days	P5,000.00
Fundamentals of Project Management	On Campus & In-House	2 Days	P3,080.00
Microsoft PowerPoint	Virtual, On Campus, In-House	2 Days	P2,175.50
Microsoft Office 365	Virtual, On Campus, In-House	5 Days	P8,550.00

Some of Our Satisfied clients

Customer Satisfaction Score (last 3 years) 4.5 / 5

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PROFESSIONAL
TRAINING



Printing & Publishing
Company Botswana (Pty) Ltd



Botswana Ash (Pty) Ltd



Department of
Energy

*Sustainable and
affordable energy*



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Get in Touch

 cpt@bothouniversity.ac.bw
tebogo.modibedi@bothouniversity.ac.bw
unaswi.stanford@bothouniversity.ac.bw

 +267 3635406/ +267 3635302 Ext : 406/302

 +267 75665522

*Special discounts for organisations that
recruit Botho University Graduates.*

